



THE STARTING GATE AT GREATHORSE

Banquet Server

Job Responsibilities:

- Provide assistance to event managers in the serving of guests during banquet functions to ensure positive guest experience.
- Set up banquet room as requested by the supervisor to include glassware, silverware, linen
- Attend event meetings before events kick off in order to learn function particulars, including guest expectations
- Responsible for assigned station, appearance and sanitation
- Greet and welcome guests and respond to their requests in a courteous and friendly manner
- Serve the beverage and food in the appropriate order and in tune with the expectation of the supervisor so as to ensure consistency throughout the banquet
- Quickly remove dishes as guests finish each meal at the end of each meal or function
- Abide by all corporate act, laws and requirements pertaining to serving alcoholic beverages
- Replenish beverages when necessary, and check with guests to make sure they are satisfied
- After the banquet, reset banquet room in accordance with the supervisor's specifications to ensure the readiness of the room for other functions
- Follow attendance rules and always go to work on a regular basis
- Perform other related functions that may be assigned.
- Confidence and knowledge of the venue will enhance guests experience
- Catering Servers are responsible to uphold the integrity of The Starting Gate, its servers/bartenders and managers
- Servers are responsible to protect the property of The Starting Gate by communicating breakage, equipment related issues, theft, etc.
- Responsible to maintain a positive and "can do" attitude to guests and coworkers at all times

Ideal Requirements:

- Minimum of 18 years of age to handle alcohol beverages
- Must be willing and have the ability to work a varied schedule that includes evenings, nights, weekends and occasional holidays
- Ability to handle, carry and/or lift items up to 40 pounds
- Ability to stand, walk and move around during the entire shift
- Knowledge of appropriate table settings and service ware
- Ability to take initiative and ownership to resolve problems
- Ability to perform job functions with attention to detail, speed and accuracy
- Ability to handle stressful situations in a calm, professional manner
- Must have ability to communicate clearly and directly with guests using a positive, clear speaking voice

For more information, please contact:

Kathryn Scott

413-566-5131

kscott@thestartinggate.com